

Milestones Overview for PhD and MPhil candidates and supervisors in the School of Communication and Arts

The below table will give you an overview of milestones for PhD and MPhil candidates and supervisors in the School of Communication and Arts. You can find additional resources via the [HDR Study Pages](#).

Milestone	PhD	MPhil	Timing (FTE)*	Additional Requirements
Milestone 1: Confirmation	<p>20-minute Oral Prospectus presentation.</p> <p>Prospectus document of 3500-4000 words, Academic CV/Portfolio (including timetable), plus a Sample Chapter of approx. 10,000 words (CW candidates can submit a sample of the creative work or both creative and critical writing samples).</p> <p>Submitted to the meeting chair for distribution to two expert readers outside the advisory team one month before the Prospectus presentation and Confirmation meeting.</p> <p>A viable research plan and a thesis chapter are complete.</p>	<p>20-minute oral Prospectus presentation.</p> <p>Prospectus document of 2500-3000 words and an Academic CV/Portfolio (including timetable).</p> <p>Submitted to the meeting chair for distribution to two expert readers outside the advisory team one month before the Prospectus presentation and Confirmation meeting.</p> <p>A viable research plan is complete.</p>	<p>PhD: 12 months after commencement (you can have your confirmation earlier if you are ready).</p> <p>MPhil: 6 months after commencement.</p>	<p>Before the oral presentation of research candidates must pass ENGL9000 Advanced Research Methods.</p> <p>In the first 20 minutes of the confirmation process, candidates present their Prospectus to the academic community. After 10 min Q&A the broader audience leaves and the milestone meeting continues with the chair, expert readers and advisory team.</p>

Milestone	PhD	MPhil	Timing (FTE)*	Additional Requirements
<p>Milestone 2: Mid-Candidature Review</p>	<p>Information submitted two weeks prior to meeting for review by Advisors and HDR Chair: <i>Updated Academic CV (including timetable)</i>. A writing sample may also be requested.</p> <p><i>Evidence</i> that, post-confirmation, feedback on written work has been received from experts outside the advisory team. <i>Evidence</i> of an oral presentation of research.</p> <p>Statement from advisory team that 50% of thesis complete.</p>	<p>Information submitted two weeks prior to meeting for review by Advisors and HDR Chair: <i>Updated Academic CV (including Timetable)</i>.</p> <p><i>Evidence</i> that, post-confirmation, feedback on written work has been received from experts outside the advisory team. <i>Evidence</i> of an oral presentation of research to a wider audience than the advisory team.</p> <p>Statement from advisory team that 50% of thesis complete.</p> <p>Candidates wishing to apply for transfer to PhD submit a sample chapter for review by two expert readers.</p>	<p>PhD: 12 months after Confirmation.</p> <p>MPhil: 6 months after Confirmation.</p>	<p>Between Confirmation and MCR, candidates are required to make a further oral presentation of their work to an appropriate group of disciplinary peers (e.g., conference paper, reading of creative work) and to have submitted a piece of written work for feedback beyond the advisory team (e.g., referees' reports on an article submitted for publication; publisher's report on creative work).</p>
<p>Milestone 3: Thesis Review</p>	<p>Information submitted two weeks prior to meeting for review by Advisors and HDR Chair: Updated Academic CV (including Timetable), Thesis Preliminary Pages, Abstract, Table of Contents, sample from Works Cited.</p> <p>Oral presentation: completion seminar or conference or reading.</p> <p>Statement from advisory team that 80% of thesis complete. Full draft sighted by Principal; Abstract and a number of chapters read by Associate. (Meeting includes discussion of potential examiners.)</p>	<p>Information submitted two weeks prior to meeting for review by Advisors and HDR Chair: Updated Academic CV (including Timetable), Thesis Preliminary Pages, Abstract, Table of Contents, sample from Works Cited.</p> <p>Oral presentation: completion seminar or conference or reading.</p> <p>Statement from advisory team that 80% of thesis complete. Full draft sighted by Principal; Abstract and a number of chapters read by Associate. (Meeting includes discussion of potential examiners.)</p>	<p>PhD: 12 months after MCR/ 3 months before thesis submission.</p> <p>MPhil: 6 months after MCR/ 6 weeks before thesis submission.</p>	<p>Between MCR and TR, candidates are required to deliver an oral presentation of their work to the school in the form of a completion seminar.</p> <p>Candidates are required to have written work (Preliminary Pages, Works Cited and, if requested, a thesis extract) reviewed by the HDR chair and the advisory team.</p>

<p>Thesis Submission</p>	<p>Create an iThenticate similarity report and share it with your PA.</p> <p>Upload abstract and thesis to UQ eSpace.</p> <p>Lodge a thesis submission request in the my.uq dashboard.</p>	<p>Create an iThenticate similarity report and share it with your PA.</p> <p>Upload abstract and thesis to UQ eSpace.</p> <p>Lodge a thesis submission request in the my.uq dashboard.</p>	<p>PhD: must be submitted within 4 years of commencement.</p> <p>MPhil: must be submitted within 2 years of commencement.</p>	
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**FTE (full-time equivalent). Part-time candidates double the time allocated for each milestone ie. MPhil Confirmation take places at 12 months, MCR at 24 months and Thesis review at 36 months. PhD confirmation takes place at 24 months (2 years), MCR at 48 months (4 years) and Thesis review at 72 months (6 years).*