***Milestones Overview for PhD and MPhil candidates and supervisors in the School of Communication and Arts***

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| **Milestone** | **PhD** | **MPhil** | **Timing (FTE)** | **Additional Requirements** |
| Milestone 1:**Confirmation** | 20-minute *oral Prospectus presentation*.*Prospectus document* of 3500-4000 words, *Academic CV* (*including Timetable*), plusa *Sample Chapter* of approx. 10,000 words (CW candidates include both creative and critical writing samples).Submitted to two expert readers outside the advisory team one month before the Prospectus presentation and Confirmation meeting.A viable research plan and a thesis chapter are complete. | 20-minute *oral Prospectus presentation*.*Prospectus document* of 2500-3000 words and an *Academic CV* (*including Timetable*).Submitted to two expert readers outside the advisory team one month before the Prospectus presentation and Confirmation meeting.A viable research plan is complete. | PhD: 9–12 months after commencement.MPhil: 6 months after commencement. | Before the oral presentation of research students must pass Advanced Research Methods.In the first 20 minutes of the confirmation process, MPhil and PhD students present their Prospectus to the academic community. After 10 min Q&A the broader audience exits and the milestone meeting continues. |
| Milestone 2:**Mid-Candidature Review** | Information submitted two weeks prior to meeting for review by Advisors and RHD Chair: *Updated Academic CV* (*including Timetable*). A writing sample may also be requested.*Evidence* that, post-prospectus, feedback on written work has been received from experts outside the advisory team. *Evidence* of an oral presentation of research.50% of thesis complete. | Information submitted two weeks prior to meeting for review by Advisors and RHD Chair: *Updated Academic CV* (*including Timetable*).Candidates wishing to apply for transfer to PhD or requiring further input also submit a sample chapter for review by two expert readers.*Evidence* of an oral presentation of research to a wider audience than the advisory team.50% of thesis complete. | PhD: 12 months after Confirmation.MPhil: 6 months after Confirmation. | Between Confirmation and MCR, MPhil and PhD students are required to make a further oral presentation of their work to an appropriate group of disciplinary peers (e.g., conference paper, reading of creative work) and to have submitted a piece of written work for feedback beyond the advisory team (e.g., referees’ reports on a publication). |
| Milestone 3:**Thesis Review** | Information submitted two weeks prior to meeting for review by Advisors and RHD Chair: *Updated Academic CV* (*including Timetable*), *Thesis Preliminary Pages, Abstract, Table of Contents, sample from Works Cited*.Oral presentation: completion seminar.80% of thesis complete and full draft sighted by Principal; Abstract and a number of chapters read by Associate. (Meeting includes discussion of potential examiners.) | Information submitted two weeks prior to meeting for review by Advisors and RHD Chair: *Updated Academic CV* (*including Timetable*), *Thesis Preliminary Pages, Abstract, Table of Contents, sample from Works Cited*.Oral presentation: completion seminar.80% of thesis complete and full draft sighted by Principal; Abstract and a number of chapters read by Associate. (Meeting includes discussion of potential examiners.) | PhD: 12 months after MCR/ 3 months before thesis submission.MPhil: 6 months after MCR/ 6 weeks before thesis submission. | Between MCR and TR, MPhil and PhD students are required to deliver an oral presentation of their work to the school in the form of a completion seminar. MPhil and PhD students are required to have written work (Preliminary Pages, Works Cited and, if requested, a thesis extract) reviewed by the RHD chair and the advisory team. |